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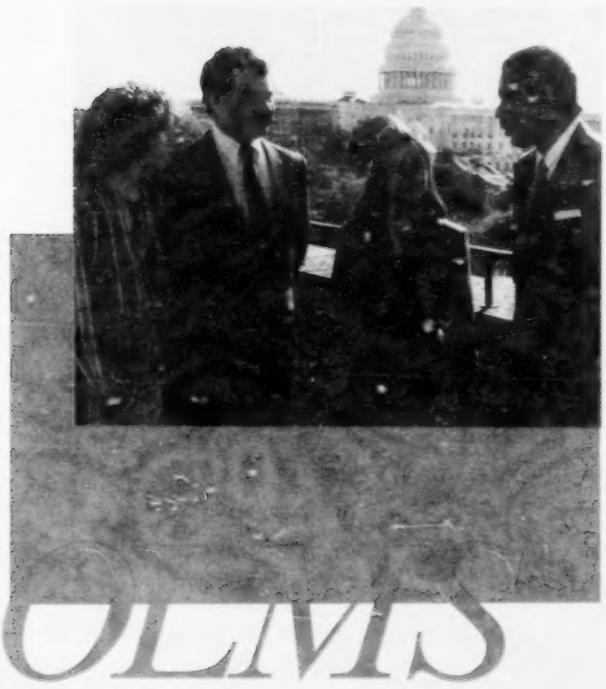
OLMS

Career Investigators



U.S. Department of Labor

Office of Labor-Management Standards

L1.2:

Your Career With OLMS As An Investigator

Does conducting criminal and civil investigations, analyzing financial records and working on a team in a close-knit Federal agency to protect the rights of union members sound to you like a challenging and interesting career?

If it does, you are encouraged to consider becoming an investigator for the U.S. Department of Labor's Office of Labor-Management Standards (OLMS).

OLMS investigators have front-line responsibility for carrying out the Labor-Management Reporting and Disclosure Act (LMRDA). This Federal law, enacted in 1959, regulates the internal operation of unions including the handling of union funds and the election of union officers. It requires unions to follow democratic practices and establishes reporting requirements for unions, union officers and employees, employers, and labor relations consultants.

In administering and enforcing the LMRDA, OLMS investigators audit union records, interview witnesses, investigate and oversee union elections, and advise union officers and members on their rights and responsibilities under the law.

Their work may require them to appear before Federal grand juries and to testify in Federal court in criminal and civil cases. OLMS investigators may handle cases jointly with the Federal Bureau of Investigation and work with Justice Department attorneys or with the Office of the Inspector General in preparing cases for trial.

Benefits

Annual Leave

Employees earn vacation or annual leave based on the length of their federal service (including military service): 13 days of annual leave during each of the first three years of employment; 20 days a year for three to fifteen years of service; and 26 days a year after fifteen years. Up to 30 days of annual leave may be accumulated and carried over for use in future years.

Sick Leave

Regardless of length of service, employees earn 13 days of sick leave each year. Unused sick leave accumulates indefinitely to protect employees from loss of salary because of illness.

Paid Holidays

Federal employees receive ten paid holidays each year.

Health Benefits

Employees and their families can enroll in one of many health insurance plans with part of the cost paid by the government. In addition, federal employees are covered by Medicare.

Life Insurance

Employees may purchase term life insurance coverage with part of the cost paid for by the Federal government. Face value of the insurance is based on the employee's salary, and coverage includes payment for loss of limbs and eyesight and accidental death. Additional insurance is available at the employee's option.

Federal Employees' Retirement System /(FERS)

The new Federal retirement system is responsive to the changing times and work force. Many of its features are "portable" so that if you leave Federal employment you may still qualify for benefits. A comprehensive brochure details this plan and is available to new employees.

The men and women who serve as OLMS investigators say their work is varied and demanding, and gives them considerable independence as they exercise their skills. They like this diversity and they appreciate the individual responsibility they have for completing assignments. OLMS investigators find satisfaction in carrying out a mission that strengthens our nation's 43,000 unions, protecting the rights of every member.

Career Opportunities

Investigators also participate in OLMS efforts to encourage voluntary compliance with the LMRDA by speaking to groups of union officials and providing advice and assistance on meeting the reporting and other provisions of the law.

Most investigators are recruited at the GS-5 or GS-7 trainee level. They receive formal classroom and on-the-job-training and are provided the opportunity to learn the Labor-Management Reporting and Disclosure Act , investigative techniques, methods of record examination, interview skills, and criminal and civil enforcement procedures. Based upon demonstrated competence, investigators can be promoted to GS-12 journeyman investigator positions and can compete for higher-level supervisory positions — up to GS-15, most of which are filled from within OLMS.

Generally, a Bachelor's degree qualifies one for entry at the GS-5 level, although high grades or other evidence of outstanding academic achievement can qualify an individual for entry at the GS-7 level. A year of graduate level education in an applicable field qualifies the applicant for GS-7 level entry. General and specialized experience can be substituted for education.

Where OLMS Offices Are Located

The OLMS Headquarters is located at 200 Constitution Avenue, N.W., Washington, DC 20210, telephone (202) 523-7337. OLMS field offices are listed below.

Albany Resident Office
Room 822
O'Brien Federal Building
Albany, NY 12207
(518) 472-3596

Atlanta Area Office
Room 300
1371 Peachtree Street, NE
Atlanta, GA 30367
(404) 347-4237

Atlantic City District Office
Room 29
First Fidelity Bank Building
Boardwalk & Tennessee Avenues
Atlantic City, NJ 08401
(609) 344-0044

Birmingham Resident Office
Room 420
1800 5th Avenue, N
Birmingham, AL 35203
(205) 731-0239

Boston Area Office
Room 801
J.W. McCormack POCH
Boston, MA 02109
(617) 223-9990

Buffalo District Office
Room 1310
111 W. Huron Street
Buffalo, NY 14202
(716) 846-4976

Chicago Area Office
Room 774
230 S. Dearborn Street
Chicago, IL 60604
(312) 353-7264

Cincinnati District Office
Room 950
525 Vine Street
Cincinnati, OH 45202
(513) 684-6840

Cleveland Area Office
Room 831
1240 E. Ninth Street
Cleveland, OH 44199
(216) 522-3855

Dallas Area Office
Room 300
525 Griffin Square Building
Griffin & Young Streets
Dallas, TX 75202
(214) 767-6834

Denver District Office
Room 1523
1961 Stout Street
Denver, CO 80294
(303) 844-5061

Detroit District Office
Room 630
231 W. Lafayette Street
Detroit, MI 48226
(313) 226-6200

Grand Rapids Resident Offi
Room 148
110 Michigan Avenue, NW
Grand Rapids, MI 49503-23
(616) 456-2335

Honolulu Resident Office
Room 5115
300 Ala Moana
P.O. Box 50204
Honolulu, HI 96850
(808) 541-2705

For further information about employment opportunities call your nearest OLMS office.

Houston District Office
Room 2108
2320 LaBranch
Houston, TX 77004
(713) 750-1825

Kansas City Area Office
Room 1606
911 Walnut Street
Kansas City, MO 64106
(816) 426-2547

Los Angeles District Office
Room 708
3660 Wilshire Boulevard
Los Angeles, CA 90010
(213) 252-7508

Miami District Office
Room 503
111 NW 183rd Street
Miami, FL 33169
(305) 536-5295

Milwaukee District Office
Room 118
517 E. Wisconsin Avenue
Milwaukee, WI 53202-4504
(414) 291-1501

Minneapolis District Office
Room 100
220 S. Second Street
Bridgeplace
Minneapolis, MN 55401
(612) 370-3111

Nashville District Office
Room 238
233 Cumberland Bend Drive
Nashville, TN 37228
(615) 736-5906

Newark District Office
Room 201
134 Evergreen Place
East Orange, NJ 07108
(201) 645-3712

New Haven District Office
Room 804
234 Church Street
New Haven, CT 06510
(203) 773-2130

New Orleans District Office
Room 13009
701 Loyola Avenue
New Orleans, LA 70113
(504) 589-6173

New York Area Office
Room 878
201 Varick Street
New York, NY 10014
(212) 337-2580

Philadelphia Area Office
Room 9452
600 Arch Street
Philadelphia, PA 19106
(215) 597-4960

Pittsburgh District Office
Room 804
1000 Liberty Avenue
Pittsburgh, PA 15222
(412) 644-2925

Puerto Rico District Office
Room 350
Carlos Chardon Street
Hato Rey, PR 00918
(809) 766-5441

St. Louis District Office
Room 555
210 Tucker Boulevard
St. Louis, MO 63101
(314) 425-6267

San Diego Resident Office
Room 5N37A
880 Front Street
San Diego, CA 92189
(619) 557-6153

San Francisco Area Office
Room 725
71 Stevenson Place
San Francisco, CA 94105
(415) 995-5531

Seattle District Office
Room 3095
909 First Avenue
Seattle, WA 98174
(206) 442-5216

Tampa District Office
Room 401
1211 N. Westshore Boulevard
Tampa, FL 33607
(813) 228-2737

Washington Area Office
Room 558
1730 K Street, NW
Washington, DC 20006
(202) 254-6510

How To Apply

Contact the OLMS office in the city or cities where you wish to work to determine if vacancies exist. Request details from the Area Administrator or District Director on how and where to make application.

Although most OLMS investigators are assigned to one of the agency's area or district offices, their work frequently takes them out of the office to union halls and employers' offices, to financial institutions, to the homes of witnesses, and to other places where they can obtain information required to complete an investigation.